

United Arab Emirates Visa Regulations

NATIONALS THAT DO NOT REQUIRE A VISA TO BE PROCESSED PRIOR TO ARRIVAL

Nationals from **33 countries in Europe, North America and the Pacific Rim** can enter the UAE without obtaining a visa in advance. Their passports will be stamped with a visit visa as they pass through Immigration on arrival.

Not valid for people travelling with a Diplomatic passport.

Nationals from the countries listed below can now board at their airports of origin without a visa. (This applies to all UAE airports and to passengers travelling on all airlines).

The 33 countries are:

- Europe – United Kingdom (NOT British Overseas Passport Holders), France, Italy, Germany, Holland, Belgium, Luxembourg, Switzerland, Austria, Sweden, Norway, Denmark, Portugal, Ireland, Greece, Finland, Spain, Monaco, Vatican City, Iceland, Andorra, San Marino, Liechtenstein.
- North America - USA, Canada
- Pacific Rim - Australia, New Zealand, Japan, Brunei, Hong Kong, Singapore, Malaysia, South Korea.
- Gulf Co-operation Council States – Nationals of The GCC are NOT required to apply for a visa in advance.

NATIONALS THAT REQUIRE A VISA TO BE PROCESSED PRIOR TO ARRIVAL AND REQUIRED DOCUMENTATION

Nationals of countries not listed above must apply for a visa in advance via the application form which will be made available in the booking confirmation email in the form of a link once the hotel booking and visa payment has been completed.

Note - We are only able to assist you to process your visa only when you have booked your accommodation through CSI.

REQUIREMENTS

Full Passports:

All passengers travelling to the United Arab Emirates must be in possession of a valid passport, which must be **valid for at least 3 months** from the date of entry into the United Arab Emirates.

All delegates require entry visas to be processed prior to their arrival in the United Arab Emirates. The only exceptions are nationals of The Gulf Co-operation Council States and the countries listed above.

Please note the following are required with your application which should be submitted on-line:

- a) A clear scanned colour copy of the passenger's passport
- b) A clear scanned colour copy of a passport photograph

The digital image / scanned colour passport size photograph must be as follows:

- The photograph must not exceed 40kb and must only be in JPG format.
 - Each photograph document must be sent as individually titled with passenger name and passport number to ensure the correct photograph is submitted with the appropriate visa application.
- c) For Far East, Indian Ocean, Europeans born in Arabic countries and passengers having Muslim OR Muslim sounding names, we require all three names (last name/middle name and first name) along with clear passport copies to be sent with this form.

PLEASE NOTE THAT THE IMMIGRATION DEPARTEMENT IS CLOSED ON PUBLIC HOLIDAYS AND FRIDAY & SATURDAY EACH WEEK

Visa Requirements for UAE

British Overseas Passport Holders

All passengers who are in possession of British Overseas Passports are not exempted from the requirement of visas to enter the United Arab Emirates. Such passengers are treated as Non UK Nationals and hence need to have visas processed on their behalf prior to arrival in the United Arab Emirates, as is the case for all other nationalities.

Granting of Visas

All visas applied for are subject to the approval of the Immigration Authorities and may be refused without any reasons given. Should an approved but unutilized Visa already exist against an applicant's name, a new visa request will be rejected. In such cases, the previous visa will need to be cancelled through the source, before applying for a new visa.

All visas issued are valid for Single Entry only and we are not in a position to apply for Multiple Entry visas. Hence if a participant leaves the UAE (by Air / Sea / Land) with the intention of returning to the UAE a new visa will have to be processed.

Travel Documents & Identification Certificates

Travel Documents & Identification Certificates are not recognised as valid Passports by Immigration and hence participants travelling on such documents will not be permitted to enter the United Arab Emirates. Visas if issued against such documents are considered null/void and the visa charges are non-refundable. The only exception to the above rule is Hong Kong Chinese nationals holding Identity Certificates with 44 pages, which are accepted by Immigration Authorities.

Cancellation/No Show Policy

Once a visa has been processed / issued to the UAE Immigration Department for processing Congress Solutions International cancellation/no show policy shall apply. Entry visas shall be processed 30 days or less prior to arrival of the Delegate and during this time should the Delegate cancel the visa application, a

full non-refundable charge for the visa shall apply. Should the Delegate not arrive as planned, the Delegate shall be deemed as a 'no show' on arrival and a full charge for the entry visa shall be charged.

Visa Application Charges – Non Refundable

All visa charges have to be paid at the time of application and are non-refundable without exception. This means that if a visa is not granted by the Immigration Authorities the visa charges would not be refunded or adjusted.

Correction of Visa Details

Once a visa is submitted or processed, any correction is considered as a New Visa Application and any additional charges are levied accordingly.

Requirements for processing UAE Tourist

All visa applications for Tourist Visa with an arrival date in to the UAE will now require digital photographs to be submitted along with the colour passport copy and visa application form.

Important Notes:

- Congress Solutions International will start processing all visas approx 30 days, prior to participant's arrival date. Should the Delegate require the visa to be faxed once issued by Immigration, this must be requested, at the time of forwarding the passport details. A supplement charge of USD 8.00 per visa will be levied for this service.
- Special permission by the UAE Immigration Authorities has been granted to Congress Solutions International to issue the approved entry visa(s) to the arriving passenger, and will carry an active validity of 30 days from the date of approval. Therefore Congress Solutions International shall only process / confirm the required entry visa a maximum 30 days prior to arrival of the passenger.
- Inaccurate details will result in processing delays, inconvenience to participants on arrival, and additional charges levied by the authorities.
- Congress Solutions International will not compare passport details to the visa application form. All details will be extracted ONLY from the visa application form and any errors in the information provided will render the visa invalid.

Visas for nationals holding passports of Iraq, Palestine, Sudan and Yemen must be checked with us prior to forwarding application forms to us.

PLEASE CONTACT CONGRESS SOLUTIONS INTERNATIONAL IF YOU HAVE ANY QUESTIONS

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